

Information On How We Manage GDPR Compliance

Our Privacy Policy can be viewed [here](#).

Our Data Breach Procedure can be viewed [here](#).

Here are categories by the Data Protection Act 2018 and how we ensure compliance.

Lawful Basis

We qualify for a GDPRs' lawful basis and transparency because we process documents on your behalf of Article 6, Section 1, Subsection b of the General Data Protection Regulation. This gives us the legal justification to deal with personal information.

Data Security

We achieve secure communication through https, which makes a secure connection by establishing an encrypted link between the browser and the server or any two systems. This also gives us data integrity by encrypting the data and so, even if hackers manage to trap the data, they cannot read or modify it.

We give you the ability to further minimise the processing of personal data, as well as pseudonymising it in the transfer process to the cloud. With the client report tool, both the client and yourselves have transparency with regard to the functions and processing of personal data enabling the data subject to monitor the data processing.

Our internal security policy states that only the appointed developers can manage your data. We carry out a Data Protection Impact Assessment once a quarter to stay freshly compliant.

Accountability and Governance

Delegated Data Protection Officer: Balázs Gergely. Before doing business we request you to sign a data processing agreement compliant within the UK and All EU Member states.

And if there is a function that you think will make us more compliant, we will add it upon request.

Privacy Rights

If a data request from a Client or Customers comes in asking for all the data you have of them, our software allows for summarising that data, with the ability to send it to them with one click in an easily readable and transferrable pdf format.

If there is a function to the software that you need to be compliant, or a term/condition needed to do business with us we will add it upon request.